



## Graphic & Web Design Intern

[Alternative Solutions, Inc.](#) is currently seeking qualified candidates for a part-time Graphic & Web Design Intern position in our Sheboygan Falls office. As a Graphic & Web Design Intern, you will have the opportunity to work closely with our experienced design and development team to create visually compelling and highly functional websites for our customers. Daily tasks include, but are not limited to, designing mockups, updating ASI's website, fielding customer questions, troubleshooting issues on customer websites, assisting with various marketing efforts, and phone calls and/or virtual meetings with customers and coworkers.

### Responsibilities:

- Collaborate with the design team to create website layouts and designs using WordPress
- Assist in the customization and maintenance of WordPress themes and plugins
- Optimize websites for speed, performance, and SEO
- Ensure website functionality and perform regular updates and backups
- Work with clients to gather requirements and provide design solutions that meet their needs
- Conduct quality assurance testing to ensure website compatibility across different browsers and devices
- Stay up-to-date with the latest web design trends, tools, and technologies

### Qualifications:

- Currently pursuing or recently completed a degree in Web or Graphic Design, Computer Science, or related fields
- Basic understanding of WordPress, HTML, CSS, and JavaScript
- Familiarity with responsive design principles and design software such as Adobe Photoshop, Illustrator, or Figma
- Strong attention to detail and a keen eye for aesthetics
- Excellent communication and teamwork skills
- Ability to manage multiple projects and meet deadlines
- A portfolio showcasing your design skills and previous work (academic or personal projects are acceptable)

### Where You'll Gain Experience:

#### **Web and Graphic Design**

Creating responsive websites using WordPress and designing graphics with Adobe Creative Suite

#### **Content Management and SEO**

Managing website content, optimizing for search engines, and working with content management systems

#### **Professional Communication and Collaboration**

Presenting design concepts, working with clients and team members, and incorporating feedback

#### **Project Management and Adaptability**

Handling multiple projects, meeting deadlines, learning new tools, and staying updated with design trends

### How to Apply:

Interested candidates should submit their resume, cover letter, and portfolio to [careers@asiwi.com](mailto:careers@asiwi.com)